

**The Company's Precautionary Measures and Guidelines for the Annual General Meeting of Shareholders**  
**under the Circumstance of Coronavirus 2019 (COVID-19)**

**Before the Meeting**

1. Shareholders are encouraged to appoint the Company's Independent Directors as proxy to attend the Meeting instead of participating in persons (Curriculum Vitae of Independent Director to be appointed as proxy is in Attachment no. 8) by specified in the proxy or downloaded via the Company's website With evidence attached (shown in Attachment no.5) by sending the proxy form that has been filled out and completely signed Complete with documents Related to the company for the convenience of inspection Please send the documents in advance before 24 July 2020.to:-

**Mr. Praput Chivapornthip – Company Secretary Salee Printing Public Company Limited 19 Moo 10 Tumbol Klong Si, Amphur Klong Luang, Pathumthani Province 12120**

2. The Company provides Shareholders with more channel for submitting written questions relation to the Agendas in advance. The Company shall record questions and answers in the AGM Minutes of the Meeting. The written questions shall be submitted together with the Shareholders' name-surname. Shareholders are able to send them along with the proxy from, appointing the Company's Independent Directors as your proxies as indicated above, or via E-mail: [secretary@saleeprinting.com](mailto:secretary@saleeprinting.com) or FAX 0-2529-6000-10-11

**The Meeting Day (Wednesday, July 29, 2020)**

3. The Company has measures organized the meeting venue to avoid being overcrowded with appropriate social distancing of 1 meter In the temperature-screening points, document-checking points and registration counters. **And specific seating number for each attendee. Therefore, each attendee is required to sit specified for the benefits of the disease prevention or following up in case of any unforeseen circumstances.** Once the seats are fully occupied, Shareholders, who attend the meeting in persons, are required to grant proxy to the Company's Independent Directors to attend the Meeting instead of participating in persons.
4. **The Company would like to request your cooperation to strictly follow the Company's Precautionary Measures and Guidelines for the Annual General Meeting of Shareholders for the Year 2020 to prevent and minimize the risk of COVID-19 virus spread as follows:**
  - All Attendees are required to fill in the COVID-19 infection Risk Screening Form before entering the venue, and for those attendees who have recently visited or returned from any disease infected zones as notified by the Ministry of Public Health, including those who have had close contact with those who have visited or returned from any disease infected zones, or being found of having risky symptoms such as fever, feel feverish cough, runny nose, shortness of breath, anosmia or ageusia, will not be allowed to attend the Meeting and will be asked to appoint the Company's Independent Directors as their proxies to attend and vote at the meeting. Please also note that concealment of health or traveling record could be considered as the violation of the Communicable Diseases Act B.E. 2558
  - All attendees must go through thermoscan at the health screening point (with body temperature of not over 37.5 degrees Celsius) By the Company define the access point screening meeting participants before entering the meeting area is In the screening area of the fortress of security guards of the entrance building and in the screening area in front of the meeting room that prepare and must wear your facemask at all time and clean your hands by using the alcohol-based hand sanitizer gel, provided by the Company at the meeting area.
  - Microphone will NOT be available to ask questions at the meeting. Attendees, who wish to ask any question, are able to submit their written questions of the Company's Chairman of the Board of Directors.
  - The Company would like to inform shareholders of this latest Precautionary Measures and Guidelines for the Annual General Meeting of Shareholders. If there are any changes in the situation or additional AGM- related measure from the Government Official , the Company will inform Shareholders Via the Company's website ([www.saleeprinting.com](http://www.saleeprinting.com)) or the website of the Stock Exchange of Thailand

*The Company would like to apologize for any inconvenience that may occurs, especially if a high number of the meeting attendees cause a delay in the health screening and registration process.*